



SURREY PHOTOGRAPHIC ASSOCIATION

BIENNIAL EXHIBITION 2016 RULES AND CONDITIONS OF ACCEPTANCE

1. The Exhibition is open to members of member clubs/societies of the Surrey Photographic Association – SPA.
2. Each club/society will appoint a Club Liaison Officer who will be the point of contact for the Exhibition and who will be responsible for the collection and delivery of the print entries and the collection and payment of entry fees.
3. A photographer may enter up to four images in each class. All entries must be titled. Prints or Projected Digital Images (PDIs) identical to each other or to entries accepted in a previous Surrey Photographic Association Biennial Exhibition, or so similar as to be deemed the same are unacceptable. The SPA reserves the right to exclude any such entries.
4. There are five classes – Colour, Nature and Monochrome Prints; Open and Nature PDIs. A fee of £7.00 for the first class entered and £5.00 for each additional class will be payable by each entrant regardless of the number of images submitted per class.
5. Prints must be mounted on card sized 50cms x 40cms including mount. A single entry may consist of more than one print on the same mount provided it conforms to the size limits. The reverse of each print must clearly bear the print title, the photographer's name, email address, telephone number and club. Framed prints or prints with any Velcro or sticky areas will be rejected.
6. Images entered must be entirely the work of the photographer. Composite images are permitted provided all component images meet this requirement.
7. Monochrome Prints must comply with the FIAP Definition of Monochrome – see Appendix 1. Images entered in the Nature Print and Nature PDI Classes must comply with the FIAP Nature Definition – see Appendix 1. All Nature Class images should be factually identified. Latin names are not required but entries with pictorial or “whimsical” titles may be marked down.
8. PDIs of all images entered, both Prints and PDIs, must be submitted by each individual entrant by uploading a single zip file containing all their entries following the instructions in Appendix 2. Image files must be in the sRGB colour space and in jpeg (.jpg) format, and must be sized to fit within an area 1400 pixels wide and 1050 pixels high. Images will be projected at the dimensions supplied and smaller images will not be resized. Titles and name of author or club must not appear within the image area.
9. The SPA reserves the right, without payment, to reproduce any accepted image in connection with the Exhibition or other SPA related publicity or training purposes unless this right is withheld by written instructions on the entry form.
10. Notification of the award winners will be sent to Club Liaison Officers. A digital catalogue will be produced, and will be made available to all clubs. Details of accepted images will be posted on the SPA website.
11. Whilst every care will be taken of submitted work, the SPA cannot be held responsible for loss or damage.
12. The decision of the SPA Committee on any matter is final. Submission of entries implies acceptance of these rules.

CLOSING DATE FOR ENTRIES

Your Club Liaison Officer will provide you with Entry FORM B for you to complete and tell you when they require this to be delivered to them together with your entry fees and any actual prints you are entering. The Online Entry Form must be completed, and the ZIP file uploaded by 31st January 2016

For clarification regarding the rules and conditions of entry please contact us, initially by e-mail, at the following address: exhibitions@surreypa.org.uk

Appendix 1 Definitions

FIAP definition of 'Monochrome'

A black and white work fitting from the very dark grey (black) to the very clear grey (white) is a monochrome work with the various shades of grey.

A black and white work toned entirely in a single colour will remain a monochrome work able to stand in the black and white category; such a work can be reproduced in black and white in the catalogue of a salon under FIAP Patronage.

On the other hand a black and white work modified by a partial toning or by the addition of one colour becomes a colour work (polychrome) to stand in the colour category; such a work requires colour reproduction in the catalogue of a salon under FIAP Patronage.

FIAP Nature Photography Definition

Nature photography is restricted to the use of the photographic process to depict all branches of natural history, except anthropology and archaeology, in such a fashion that a well-informed person will be able to identify the subject material and certify its honest presentation. The story telling value of a photograph must be weighed more than the pictorial quality while maintaining high technical quality. Human elements shall not be present, except where those human elements are integral parts of the nature story such as nature subjects, like barn owls or storks, adapted to an environment modified by humans, or where those human elements are in situations depicting natural forces, like hurricanes or tidal waves. Scientific bands, scientific tags or radio collars on wild animals are permissible. Photographs of human created hybrid plants, cultivated plants, feral animals, domestic animals, or mounted specimens are ineligible, as is any form of manipulation that alters the truth of the photographic statement.

No techniques that add, relocate, replace, or remove pictorial elements except by cropping are permitted. Techniques that enhance the presentation of the photograph without changing the nature story or the pictorial content, or without altering the content of the original scene, are permitted including HDR, focus stacking and dodging/burning. Techniques that remove elements added by the camera, such as dust spots, digital noise, and film scratches, are allowed. Stitched images are not permitted. All allowed adjustments must appear natural. Colour images can be converted to grey scale monochrome. Infrared images, either direct-captures or derivations, are not allowed.

Images used in Nature Photography competitions may be divided into two classes, Nature and Wildlife.

Images entered in Nature sections meeting the Nature Photography Definition above can have landscapes, geologic formations, weather phenomena, and extant organisms as the primary subject matter. This includes images taken with the subjects in controlled conditions, such as zoos, game farms, botanical gardens, aquariums and any enclosure where the subjects are totally dependent on man for food.

Images entered in Wildlife sections meeting the Nature Photography Definition above are further defined as one or more extant zoological or botanical organisms free and unrestrained in a natural or adopted habitat. Landscapes, geologic formations, photographs of zoo or game farm animals, or of any extant zoological or botanical species taken under controlled conditions are not eligible in Wildlife sections. Wildlife is not limited to animals, birds and insects. Marine subjects and botanical subjects (including fungi and algae) taken in the wild are suitable wildlife subjects, as are carcasses of extant species.

Wildlife images may be entered in Nature sections of Exhibitions.

Please note that the SPA Biennial Exhibition does not have a separate Wildlife Class and such images should be submitted in the Nature Class.

Appendix 2 – File Naming and Upload Procedure

File Naming Convention

Please take care to follow this convention for image file names and check carefully before submitting. The competition software automatically extracts all the information it needs from the file name.

Image files must be named as follows:

Class_ImageNumber_Forename_Surname and Distinctions_Clubshortname_Image Title.jpg

Examples:

PRINTC_1_Joe_Bloggs CPAGB LRPS_Capel_The Attack.jpg

PDIO_3_Dick_Jones ARPS_Capel_Castle Steps.jpg

1. Note that underscores are used as separators and spaces are permitted.
2. Class Abbreviations to be used in filenames

Class	Abbreviation
Colour Print	PRINTC
Monochrome Print	PRINTM
Nature Print	PRINTN
Open PDI	PDIO
Nature PDI	PDIN

3. Image Number is 1 to 4 as per your listing on Form B
4. See Appendix 3 below for Club short names.

Zip File and Upload procedure – please read carefully !

1. Prepare a folder on your computer for your entry.
2. Name this folder "yoursurname_firstname_clubshortname" e.g. bloggs_joe_capel.
3. Copy all your image files, correctly named as explained above, into this folder. No individual file should exceed 2Mb. Maximum 4 images per class.
4. Compress (ZIP) this folder so that you have a .zip file named "yoursurname_firstname_clubshortname.zip" e.g. bloggs_joe_capel.zip
5. Check that the zip file is correct by uncompressing and checking that all files are present.
6. Complete the online entry form here: <http://www.surreypa.org.uk/machform/view.php?id=10655>
7. Upload your zip file. You will receive an onscreen message confirming that your upload has been successful and you will also receive an email confirmation.
8. If you have any difficulty please contact us initially by email to: competitions@surreypa.org.uk

SUBMISSION DATE: The Online Entry Form must be completed, and the ZIP file uploaded no later than 31st January 2016

Appendix 3. Short Form Club Names

Adur	Croydon	Lewes	Richmond
Ashford	Dorking	Littlehampton	Rottingdean
Bookham	EastGrinstead	Ludshott	Selsdon
Brighton	Epsom	Malden	Southwick
BritishAir	Godalming	MidSussex	Tandridge
Camping	Guildford	Middleton	UnitedPhoto
Capel	Hampstead	MidThames	Whitton
Carshalton	Hampton	Mitcham	Windlesham
Cheam	Henfield	Molesey	Woking
Chertsey	Horley	Natural	Yateley
Cranleigh	Horsham	OldCoulsdon	
Crawley	Kingston	Photocraft	
CrawleyDown	Laleham	Reigate	